

**FORT HILL INTEGRATED COLLEGE**

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Lisburn

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**Website:** www.forthillcollege.co.uk

**Principal:** Mr C Millar BSc (Hons) PQH (NI)

**Chairperson Board of Governors:** Mr A Blythe

**Controlled Integrated Secondary School**

**Age Range:** 11-18

**Admission No:** 160

**Enrolment No:** 850

**OPEN EVENING INFORMATION**

**Thursday 25th January 2024: Doors open from 6:00pm until 8:30pm**

Parents/guardians and P6/7 pupils, and prospective Sixth Form students welcome to attend either session.

Principal's address at 6pm & 7pm

www.forthillcollege.co.uk

@forthillintegratedcollege

#forthillintegratedcollege

**RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS TO THE SCHOOL**

The Board of Governors draws up the admissions criteria and delegates to the Principal, the responsibility for applying these criteria, with support from the Senior Executive Officer. Any reference herein to the term the Board of Governors includes any Committee, Sub-Committee or person appointed by the Board of Governors for the purposes of applying the Admissions criteria set out herein.

**ADMISSIONS POLICY**

Pupils have come to us, as an Integrated College, from the following Primary Schools:

Anahilt	Downshire	Knockmore	Seymour Hill
Ballycarrickmaddy	Drumlins Integrated	Largymore	St Aloysius
Ballinderry	Dunmurry	Lisburn Central	St Anne's
Ballymacash	Fane Street	Loanends	St Colman's
Ballymacrickett	Finaghy	Lower Ballinderry	St John the Baptist
Ballymacward	Forge Integrated	McKinney	St Joseph's Crumlin
Blythefield	Fort Hill Integrated	Maghaberry	St Joseph's Lisburn
Botanic	Friends Prep	Maralin Village	St Kieran's
Brownlee	Gaelscoil na Mona	Meadowbridge	St Luke's
Brookfield	Good Shepherd	Millennium Integrated	St Malachy's
Carr	Harmony Hill	Moira	St Oliver Plunkett
Carryduff	Hazelbank	Oakwood Integrated	St Patrick's Magheralin
Cedar Integrated	Holy Child	Old Warren	Taughmonagh
Christ the Redeemer	Holy Evangelist	Our Lady Queen of Peace	Tonagh
Clare	Holy Trinity	Pond Park	Wallace Prep
Cranmore Integrated	Hunterhouse Prep	Riverdale	
Donegal Road	Killowen	Rowandale Integrated	

The Board of Governors will seek to reflect, in the total number admitted in the current academic year, a balance amongst all traditions, aiming for:

- 40% from Roman Catholic traditions,
- 40% from Protestant traditions,
- 20% from "None / Other".

To achieve this aim, Fort Hill Integrated College will initially reserve a maximum of 20% of places for pupils from traditions or communities other than Protestant and Roman Catholic, or those stating "none", including those indicating "mixed marriage" within the Admissions Criteria Notes on the application. 40% will be initially allocated for those identifying as the Protestant tradition or community and 40% for those identifying as the Roman Catholic tradition or community.

The criteria detailed below will be applied initially to the community category with the fewest number of applications, in the order set down and allocating places to the maximum of the designated percentage of total available places for this category.

In the event of there being fewer applicants in that community category than the designated percentage of places being awarded in this group, any remaining places will be distributed to the community category with the next fewest number of applications, and the criteria will then be applied separately to applicants within that category. Places will be allocated to the maximum of the designated percentage of total available places for this category (initial and surplus from first allocation).

In the event of there being fewer applicants from this community category than there are places available for that community then all remaining allocation will transfer to the remaining group.

**Please note further: When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed within the transfer application. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admission criteria is stated within the transfer application, before the closing deadline.**

### **ADMISSIONS CRITERIA FOR YEAR 8**

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 30 January 2024 at 12 noon (GMT) and an application submitted by the closing date of 22 February 2024 at 12 noon (GMT) will be treated as a punctual application. An application received after 12 noon (GMT) on 22 February 2024 and up to 4pm on 4 March 2024 will be treated as a late application.

In the event that there are more applications than there are places available the following criteria will be applied in the order set down, within each of the 40%, 40% and 20% applications.

- A. Children transferring from a grant maintained integrated primary school or a controlled integrated primary school as defined in the Education Reform Order (NI) 1989.
- B. Children who, at the date of their application, have a child of the family currently enrolled at the school. (Name/s must be indicated within the transfer application).
- C. Children who, at the date of their application, reside in the postcode areas BT10, BT11, BT17, BT26, BT27, BT28, BT29 or BT67 and children for whom Fort Hill Integrated College is the nearest Integrated post-primary school.
- D. Children who, at the date of their application, are the eldest child of the family to be eligible to apply for admissions to the school (*as defined in "The Procedure for Transfer from Primary to Post-Primary Education DE Circular 2023/15"*).
- E. Other applicants.

If following the application of the above criteria in order, there comes a point where there are more pupils who meet a particular criterion than there are places available, then selection will be on the basis of the initial letter of the surname as set out below, selecting from the start of the list:

**X H N P Z I R Y B Mc D M F S E V J G Q Mac U K A C T O W L**

The order was determined by a random selection of the alphabet and is revised annually.

In the event of surnames beginning with the same initial letter, the subsequent letters of the surname will be used in alphabetical order. Where there are two identical surnames, the alphabetical randomised order of the initials of the forenames will be used, and thereafter the subsequent letters of the forename will be used in alphabetical order.

If there are still too many applicants for the last remaining place(s), preference will be based on the chronological order of the pupils' dates of birth (oldest first).

### **DUTY TO VERIFY**

The Board of Governors reserves the right to request such supplementary evidence as it may require to support or verify information within any applicant's transfer application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

**Waiting List Policy**

This policy is available on request from Fort Hill Integrated College.

Parents/guardians, who wish to have their child considered for admission in the event of a place arising after 1<sup>st</sup> September 2024, should write to the Principal clearly stating this. Acknowledgement will be issued. The above criteria will be applied to these applications only in the event of such a vacancy arising.

**APPLICATIONS AND ADMISSIONS**

<b>Year</b>	<b>Admissions No</b>	<b>Total Applications <i>i.e. All preferences</i></b>	<b>Total Admissions</b>
<b>2021/22</b>	160	201*	172*
<b>2022/23</b>	160	197*	173*
<b>2023/24</b>	160	184*	165*

\*Includes children who are statemented

**Admission to Years 9 onwards**

Within the overall school enrolment pupils will be admitted according to the following criteria applied in the order set down below.

1. Provided the school’s enrolment number set by Department of Education is not exceeded;
2. Provided the admissions number for the year group is not exceeded;
3. Provided
  - a. the inclusion of an additional child does not place a class into conflict with DENI Regulations on class sizes;
  - b. there is a vacancy in the class best academically suited to the child.
4. Provided the inclusion of an additional pupil is in line with the balance of religious/ethnic/community groupings, as recorded in the most recent or relevant admission profile. (Aiming for 40% “Roman Catholic”, 40% “Protestant” and 20% “None/Other”).
5. Only in very exceptional circumstances will any new students be admitted to Year 12, and only then provided subjects required by the student match those on offer by the college.
6. Should more than one child apply at the same time for the same year group, we would use the following criteria in the order indicated below: -
  - a. Applicants who are transferring from a post-primary integrated school.
  - b. Applicants from a mixed marriage, which we define as a Protestant parent married to a Roman Catholic,
  - c. or a Protestant or Roman Catholic parent married to a person of any other tradition or religion or none.
  - d. Applicants from any minority faith or no religion.
  - e. Applicants who, at the date of the application being received, are part of a family having another child of the family currently enrolled at the school (names must be indicated on the application form).
7. Other applicants as indicated in the transfer criteria in the Transfer information of the same year.